

# DE 404

Illustration Studio IV  
MW 9:00 – 11:50 Studio 404  
Faculty: Junichi Tsuneoka  
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Faculty Office: Room 504

### Course Objectives

- creating a body of work under a specific theme
- conceptual approach to solve problems
- professional presentation and execution

### Course Format

- lecture • individual projects • inclass assignments
- presentation • critique • discussion

### Course Evaluation

This course is evaluated by followings:

- Inclass Assignments 20%
- 8th week presentation 40%
- Process book 40%

The followings may affect the final grade:

- lack of participation
- Inappropriate use of lab time
- inappropriate presentation
- attendance
  - 3 absences = drop one grade (i.e. B+ to B)
  - 5 absences = drop two grades (i.e. B+ to B-)
  - 6 absences = failure or recommended withdrawal, meeting with the department Chair.
- Late projects will result in the following:
  - One day late = drop one grade (i.e. B+ to B)
  - two days late = drop two grades (i.e. B+ to B-)
  - three days late = zero.

### PROFESSIONAL COURTESY - -

Arrive to class on time.  
No cell phones are used during class time.  
No headphones during class time.  
No checking personal email or surfing the web during class.  
Respectful participation in class discussions and critiques is expected.

### ATTENDANCE - -

Attendance in class is paramount as lectures, in-class exercises and class critiques cannot be replicated for absentees.

### ABSENCES - -

The only absences that will be excused are for illnesses requiring a doctor's care (a note from your doctor must be provided), family emergencies, or jury duty. Even in cases where absences are excused, if the maximum number of classes are missed (see below), withdrawal will be recommended due to the amount of in-class content missed.

The following guidelines for penalizing grades due to unexcused absences will be applied:

3 absences = drop one grade (i.e. B+ to B); 5 absences = drop two grades (i.e. B+ to B-); 6 absences = failure or recommended withdrawal, meeting with the department Chair.

### LATENESS - -

All classes begin when scheduled. Two late arrivals = one absence.  
30 minutes late or 30 minutes leaving early = one absence.

### GRADING SYSTEM - -

A	95 – 100 %
A-	90 – 94
B+	85 – 89
B	80 – 84
B-	75 – 79
C+	70 – 74
C	65 – 69
C-	60 – 64
D+	55 – 59
D	51 – 54
D-	50
F	49 and below

### RETRIEVING STUDENT WORK - -

Students are responsible for retrieving their work. Students are expected to pick up all work handed in no later than three weeks after the official last day of classes. If work is not picked up, it will be assumed that the work is not wanted and will be discarded.

### LATE PROJECTS - -

Late projects will result in the following:  
One day late = drop one grade; two days late = drop two grades; three days late = zero.

### College Support Resources

#### STUDENT AFFAIRS - -

Student Affairs is dedicated to enhancing and complementing Cornish College of the Arts students' educational experience through programs, services and opportunities that aid in their personal development. Student Affairs is committed to community building, co-curricular learning, student support, and student involvement. If you are a student with a documented disability and you need accommodations, please make an appointment with the Director of Student Affairs to discuss these accommodations. The Director of Student Affairs is located in room 301. All discussions will remain confidential.

#### COUNSELING - -

The Counseling office is located in room 308 and can be reached at 206/726-5027.

#### WRITING CENTER - -

The Writing Center is a free resource for all Cornish students, faculty, and staff who are interested in developing their writing and reading. Located in room 311, the center is a place where students come to work on their writing and receive individual guidance at any phase of the writing process, regardless of their level of development. Students can work in one-on-one or small group conferences, pick up grammar and editing handouts, check out books about different kinds of writing, and access personal computers and a laser printer. Drop-ins are welcome to meet with tutors during the posted hours that they are available. Contact Linda Krutenat, H&S Department Coordinator, at lkrutenat@cornish.edu for appointments.

#### GENERAL SAFETY - -

Please inform yourself of safety procedures for this room, including emergency evacuation routes and the location of the closest first aid kits and fire extinguishers. Consult the Health & Safety Procedures booklet posted near doors and eyewash stations. Detailed information is also provided in the College student handbook.

## **DE404 PROJECTS**

### **1. BFA THESIS**

#### **Assignment:**

You will be working on your BFA thesis project through out the semester.

- 1st presentation: Research Materials.
- 1st individual review: Time line planning. Research review
- 2nd presentation: Visual Materials (roughs)
- 2nd individual review: Visual revisions in process

#### **•Midterm/8th week review**

Your midterm critique will be reviewed by faculty members and invited guests.

This is a formal presentation that will lead your guests through your project.

The review will include a printed version of your thesis proposal for the reviewers.

You will present a cohesive overview of research and all phases of your visual exploration.

Your first draft of a sketch/prototype of your exhibition space will be presented as well.

- 3rd individual review: final review
- 4th presentation: Revised and fully executed visuals

### **2. PROCESS BOOK**

#### **Assignment:**

##### **Suggested book contents:**

- Introduction (thesis project proposal)
- Journal (your thoughts during the process)
- Research Material
- Sketches/writings representing preliminary thinking
- Layout/Medium/Color studies
- Final Visuals
- Conclusion/Dedication/Quote

##### **Requirement**

- Document everything that relates to your thesis project
- Presentable at your BFA show. (Design the contents to be audience friendly)
- Book format (binder, self binded book, etc.)